



Burk's Falls, Armour & Ryerson Union Public Library

Electronic Device Borrower Agreement

(Library copy - [Policy Circulation C-4](#))

Borrower's Name: _____ Date: _____

Library Card #: _____ E-Device ID: _____

E-Device and associated materials are due to be returned to _____ by:

TIME: _____ DATE: _____

Items Borrowed:

- ☐ E-Device
- ☐ Device Cover/Carrying Case
- ☐ Power/USB Cord

*I understand that I am fully responsible for the borrowed electronic device referenced above, and for its safe and timely return to a Library staff member at the Circulation Desk of the Burk's Falls, Armour & Ryerson Union Public Library . **If the electronic device is damaged, lost, or stolen, or any accessories are missing, or late fees are incurred, I understand that I am responsible for all applicable charges.** My signature below indicates that I have read, understand, and agree to the Conditions of Use listed in this Electronic Device Borrowing Agreement. I agree to return the electronic device by the due date and time listed above.*

Signature of Borrower: _____



Burk's Falls, Armour & Ryerson Union Public Library

Electronic Device Borrower Agreement
(Borrower's copy)

E-Device Borrowing Agreement for: _____
(Borrower Name)

E-Device and associated materials are due to be returned to a *Library staff member at the Circulation Desk* by: **TIME:** _____ **DATE:** _____

Items Borrowed:

- ☐ E-Device: _____
- ☐ Device Cover/Carrying Case
- ☐ Power/USB Cord

CONDITIONS OF USE

- Electronic devices ("E-Device") are for use by authorized borrowers of the Burk's Falls, Armour & Ryerson Union Public Library who have no outstanding library obligations. All content checked out to E-Device must be done using the Library Card number listed on this Agreement.
- **This E-Device is not to be used for purchasing or loading digital content not currently made available from this library. In addition, eBooks may not be transferred from this E-Device to a computer or other device.**
- E-Devices are circulated for out-of-library use for a 21 day **loan period**. You must return your E-Device to a staff member at the Circulation Desk.
- **PLEASE DO NOT PLACE E-DEVICE IN A BOOK DROP.**
- The E-Device may be renewed up to three (3) loan periods provided **the item is not on reserve for someone else, the item is not in high demand, and the patron has no overdue fines or charges.**
- If your E-Device is lost, stolen, or damaged, or electronic device accessories are lost, stolen, or damaged, the above named user will be held responsible for the cost of replacing that material. Charges for lost or damaged material will be assessed by the CEO and will be based on the actual replacement cost plus a \$5.00 processing fee.
- You acknowledge that failure to pay any amount owed will be considered an outstanding debt to the **Burk's Falls, Armour & Ryerson Union Public Library** and will be added as a fine to your library card.