

Burk's Falls, Armour & Ryerson Union Public Library

Our Vision

Access to knowledge for all

Our Mission

The Burk's Falls, Armour & Ryerson Union Public Library is a dynamic organization that provides innovative programming and information, in a variety of formats, for the continuing well-being of our community.

Minutes of the Board of Trustees Meeting

February 20, 2019

Present were: Board Chair: Kate England

Board Trustees: Bev Abbott
Sue Morgan
Jarv Osborne
Delynne Patterson
Penny Robb

Regrets: Rod Blakelock
Werner Mueller
Jennifer Furtney

Also attending: McMurrich/Monteith representative: Dennis Banka
CEO: Nieves Guijarro

1 Call to order With a quorum present, the meeting was called to order at 6:53 p.m.

2 Approval of Meeting Agenda MOTION 171/19 IT WAS MOVED BY: S. Morgan
AND SECONDED BY: P. Robb

That the Meeting Agenda of the Board of Trustees of February 20, 2019 be accepted as presented.

CARRIED

3 Declaration of conflict of interest

4 Approval of consent Agenda MOTION 172/19 IT WAS MOVED BY: J. Osborne
AND SECONDED BY: P. Robb

That the consent agenda of the Board of Trustees meeting of February 20, 2019 be approved

- a) Resolution to accept the minutes of **January 2019** as amended to include **J. Osborne in attendance**
- b) Resolution to accept the **January 2019 Financial Report**
- c) Resolution to accept the CEO's Report of **January 2019**

CARRIED

BFARUPL Board Minutes February 20, 2019

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| 5 | Business arising from the minutes | - The office renovations are underway. Nieves is sourcing out replacement of the floor, a more efficient air conditioner and paint for the walls. |
| 6 | Board Committee Report | |
| | a) Budget/ Finance Committee | -Summer students' subsidy applications to CSJ and YCW are submitted
-The Auditor preparations have begun, including 2018 year-end report
-Service Ontario annual subsidy is frozen at the moment. |
| | b) Programs & Services/ Planning Committee | -The librarians of Almaguin and school librarians are planning an annual event to celebrate literacy with Canadian authors. Members suggested to extend an invitation to Norm Miller, MPP |
| | c) Governance/Policy | -Personnel Policies F-VI-8; F-VI-1; F-VI-2; F-VI-9; F-VI-3 were reviewed |
| | | MOTION 173/19 IT WAS MOVED BY: P. Robb
AND SECONDED BY: B. Abbott |
| | | That the Personnel Policy F-V-1 be accepted as revised |
| | | CARRIED |
| 7 | Correspondence | -Income Tax Clinic
-Pre-budget submission to Ministry of Finance
-E-content for Libraries – highlights the need for reinstating funding like Service Ontario, create group licencing and improve broadband services
-Annual Survey 2018 application is available with a deadline of May 31, 2019
-Northern representation at the Super Conference |
| 8 | New Business/Carry Forward | -Update on cooling system
-Concerns about drugs in the library. Staff training with Constable Maki. |
| 9 | Board Development | |
| 10 | Next Meeting | March 20, 2019 at 7:00 pm |
| 11 | Adjournment | MOTION 174/19 by D. Patterson at 7:58 pm to adjourn until Wednesday March 20th, 2019 at 7:00 pm |

Kate England

Board Chair

February 20, 2019

Date _____