

# Burk's Falls, Armour & Ryerson Union Public Library

## Our Vision

Access to knowledge for all

## Our Mission

The Burk's Falls, Armour & Ryerson Union Public Library is a dynamic organization that provides innovative programming and information, in a variety of formats, for the continuing well-being of our community.

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## Minutes of the Library Board Planning Committee Special Meeting

May 13, 2020

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<b>Present were:</b>	Board Chair:	Kate England
	Board Trustees:	Bev Abbott Werner Mueller

<b>Also attending:</b>	CEO: Nieves Guijarro
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<b>Purpose</b>	To discuss Phase 1 of Library Re-Opening during COVID-19 pandemic
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<b>Discussion</b>	<ul style="list-style-type: none"><li>- <u>Physical Building Preparations:</u> The library has had a thorough cleaning of carpet, shelves and counter space. Nieves has initiated the procurement of counter shields Items such as Lego, musical instruments and other toys have been washed and disinfected Directional signs will be placed throughout the library Re-arrangement of computer area and sitting area will be done to comply with Ministry guidelines Bathrooms will be closed to the public</li><li>- <u>Staff Health and Safety:</u> Cloth face masks are available for staff and are to be worn while in the library Nieves will train staff on how to safely handle material coming in the library Hand sanitizing and disinfectant spray will be available throughout the library</li><li>- <u>Programs and Services:</u> Nieves will start planning for digital summer programming. She is waiting to hear whether a student grant application has been approved. Curbside pick-up and delivery are the only services allowed in phase 1</li></ul>
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## Adjournment

*Kate England*

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Board Chair

The meeting was adjourned at 11:00 am

*June 17<sup>th</sup>, 2020*

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Date

