

Burk's Falls, Armour & Ryerson Union Public Library

Our Vision

Access to knowledge for all

Our Mission

The Burk's Falls, Armour & Ryerson Union Public Library is a dynamic organization that provides innovative programming and information, in a variety of formats, for the continuing well-being of our community.

Minutes of the Board of Trustees Virtual Meeting

May 19th, 2021

Present were: Board Chair: Penny Robb

Board Trustees: Bev Abbott
Sue Morgan
Werner Mueller
Jarv Osborne
Delynn Patterson

Regrets: Jennifer Furtney, Rod Blakelock, Hilda Tota

Also attending: CEO: Nieves Guijarro

1 Call to order With a quorum present CEO called the virtual meeting to order at 7:00 p.m.

2 Approval of Meeting Agenda **MOTION 255/21** IT WAS MOVED BY: B. Abbott
AND SECONDED BY: S. Morgan

That the Meeting Agenda of the Board of Trustees of May 19th, 2021 be accepted as presented

CARRIED

3 Declaration of conflict of interest No conflicts were declared

4 Approval of Consent Agenda **MOTION 256/21** IT WAS MOVED BY: D. Patterson
AND SECONDED BY: W. Mueller

That the consent agenda of the Board of Trustees virtual meeting of May 19th, 2021 be approved as presented

- a) Resolution to accept the minutes of **April 21st, 2021**
- b) Resolution to accept the **April 2021** Financial Report
- c) Resolution to accept the CEO's Report

CARRIED

5 Business arising from the minutes

- Stephen Darling informed Nieves that the Story Walk Program as described does not need additional insurance coverage
- Nieves reached out to municipalities to obtain their COVID related policies, particularly for programs delivered by the library and employees workplace wellness who may or may not be vaccinated.
- Nieves and J. Theriault viewed the CAS building. Nieves provided Armour township a drawing with changes to be made to the building in order to accommodate library needs.

6 Committee Reports

-Governance/Policy Committee:

-The following policies were reviewed by the members:

B-5 Operational Continuity Plan; Reopening Plan & Procedures and Safety, Security and Emergency in the Library

-Planning Committee:

Members of the cmte shared their thoughts on the meeting organized by the Village of Burk's Falls to look into possibilities to relocate the library. The Arena and the Seniors Centre were considered and the architect being present made available very helpful information to the attending group. The architect will provide drawings based on specific immediate needs such as space and parking. Nieves will draft a letter to send to the three councils to inform them of the board's decision to explore the current three options in order of priority: 39 Copeland (Seniors Centre) Arena expansion and 108 Ontario (former CAS building)

MOTION 257/21

IT WAS MOVED BY: D. Patterson

AND SECONDED BY: W. Mueller

It is the Library Board Members' resolution to discuss with the Village of Burk's Falls the expansion of 39 Copeland to accommodate the library upstairs by increasing the existing space by 3,000 square feet and relocate the Seniors Room downstairs.

CARRIED

7 Correspondence

-The Library received a thank you note from the president of the Magnetawan Watershed Land Trust for the virtual presentation on Native Plants with 32 attendees.

-The Library received an email from the TD Summer Reading Club in preparation to this year's activities.

-M. Alkins from MNM informed Nieves on the Ventilation Improvement Funding which the province has not released yet.

-Email received from the CRA volunteer to inform that **56 participants** took part in the Income Tax Return Clinic offered by the library.

-Letter from D. Smith, Public Works Foreman regarding the rain barrels and his request to use Big 'O' when they are not in use or full

8 New Business/Carry Forward

- The library received CSJ funding to hire a summer student this year. Gabby Ward will run the summer programs and assist library staff with various tasks.

- The Terry Boyle Memorial Award was given to two graduating students this year as last year there weren't any qualified candidates. Alyssa Johnson and Clara Nykor have volunteered at the library for over six years. They will be pursuing post-secondary education come the fall and we wish them well.

MOTION 258/21

IT WAS MOVED BY: D. Patterson

AND SECONDED BY: B. Abbott

To present the 2021 Terry Boyle Memorial Award to the two applicants this year.

CARRIED

**BFARUPL Board Minutes
May 19th, 2021**

- OLS Board representative was elected – Karen Hume. She represents libraries that are similar to our library in the number of population serviced.

9 Next Meeting

Next meeting: June 16th, 2021

10 Adjournment

MOTION 259/21 by J. Osborne at 8:55 pm to adjourn

CARRIED

Penny Robb

Board Chair

June 16th, 2021

Date