

Burk's Falls, Armour & Ryerson Union Public Library

Our Vision

Access to knowledge for all

Our Mission

The Burk's Falls, Armour & Ryerson Union Public Library is a dynamic organization that provides innovative programming and information, in a variety of formats, for the continuing well-being of our community.

Minutes of the Board of Trustees Meeting

August 21, 2019

Present were: Board Chair: Kate England

Board Trustees: Bev Abbott
Rod Blakelock
Sue Morgan
Jarv Osborne
Delynne Patterson
Penny Robb

Regrets: Jennifer Furtney
Werner Mueller

Also attending: McMurrich/Monteith representative: Dennis Banka
CEO: Nieves Guijarro

1 Call to order With a quorum present, the meeting was called to order at 7:00 p.m.

2 Approval of Meeting Agenda MOTION 188/19 IT WAS MOVED BY: P. Robb
AND SECONDED BY: J. Osborne

That the Meeting Agenda of the Board of Trustees of August 21, 2019 be accepted as presented.

CARRIED

3 Declaration of conflict of interest none

4 Approval of consent Agenda MOTION 189/19 IT WAS MOVED BY: S. Morgan
AND SECONDED BY: D. Patterson

That the consent agenda of the Board of Trustees meeting of August 21, 2019 be approved

- a) Resolution to accept the minutes of **June 2019**
- b) Resolution to accept the **July 2019** Financial Report
- c) Resolution to accept the CEO's Report of **June & July 2019**

CARRIED

5 Business arising from the minutes -Nieves requested from Marjorie an updated cost of the current improvements in the library. Based on the figures provided, an adjustment on insurance coverage was made which will commence January 1, 2020.

6 Board Committee Report

**a) Budget/ Finance
Committee**

It was decided that the Finance Committee will meet October 7th, 2019 at 7:00 pm to prepare the Library's 2020 Budget draft.

Nieves will meet with Marjorie October 2nd, 2019 to reconcile the year to date chart of accounts.

Nieves shared with members that due to provincial budget cuts this year to libraries certain expenses may see an increase.

Nieves talked about the popularity of library programing and the challenges library staff experience in order to maintain a good quality of library services. It was proposed for consideration an increase of hours per week for Library Assistant and Library Coordinator

**b) Programs & Services/
Planning Committee**

The Library 2019-2022 Strategic Plan was distributed to members. The Strategic Plan will be shared with Municipalities and will be available for consultation in the Library.

c) Governance/Policy

None

7 Correspondence

-Community Development Charges as councillors reported were not applicable in our municipalities

-Nieves thanked members for their thoughtful gift in Memory of her father. She also thanked Armour Township for the donation to the library in Memory of her father.

-Nieves shared the library's contribution with the launching of a website which highlights the services OLS-N provides libraries in the North

8 New Business/Carry Forward

-Ziggy has joined the library team after completing his summer responsibilities as Library Catalogue Coordinator.

-Kate and Delynne will meet with Nieves September 16th to review her evaluation

-Members discussed the recent change of address of Armour Township resident and trustee, Jennifer Furtney, to the Village of Burk's Falls. Nieves sent an inquiry to the Ministry for guidance in this matter. She was informed by the ministry that, as long as the members of the board agreed to continue with the current status of representation, no changes are required to the board's procedures until the end of this term. Armour Township councillor Rod Blakelock requested that, in the event of a possible conflict of interest, Jennifer Furtney absent herself during voting.

9 Next Meeting

The next meeting will be **September 18th, 2019 at 7:00 pm**

10 Adjournment

MOTION 190/19 by R. Blakelock at 7:55 pm to adjourn.

CARRIED

Penny Robb

Board Vice-Chair

September 18, 2019

Date

