

Burk's Falls, Armour & Ryerson Union Public Library

Our Vision

Access to knowledge for all

Our Mission

The Burk's Falls, Armour & Ryerson Union Public Library is a dynamic organization that provides innovative programming and information, in a variety of formats, for the continuing well-being of our community.

Minutes of the Board of Trustees Meeting

January 15, 2020

Present were: Board Chair: Kate England

Board Trustees: Rod Blakelock
Penny Brandt (Ryerson)
Jennifer Furtney
Sue Morgan
Werner Mueller
Jarv Osborne
Penny Robb

Regrets: Bev Abbott
Delynne Patterson

Also attending: McMurrich/Monteith representative: Dennis Banka
CEO: Nieves Guijarro

1 Call to order With a quorum present, the meeting was called to order at 7:00 p.m.

2 Approval of Meeting Agenda **MOTION 205/20** IT WAS MOVED BY: R. Blakelock
AND SECONDED BY: S. Morgan

That the Meeting Agenda of the Board of Trustees of January 15th, 2020 be accepted as presented.

CARRIED

3 Declaration of conflict of interest none

4 Approval of consent Agenda **MOTION 206/20** IT WAS MOVED BY: J. Furtney
AND SECONDED BY: W. Mueller

That the consent agenda of the Board of Trustees meeting of January 15th, 2020 be approved

- a) Resolution to accept the minutes of **November 2019**
- b) Resolution to accept the **December 2019** Financial Report
- c) Resolution to accept the CEO's Report of **December 2019**

CARRIED

**BFARUPL Board Minutes
January 15th, 2020**

5 Business arising from the minutes

-McMurrich/Monteith agreement

MOTION 207/20 IT WAS MOVED BY: J. Furtney
AND SECONDED BY: W. Mueller

To accept the McMurrich/Monteith agreement with no changes

CARRIED

- BFARUPL By-Laws A-3

MOTION 208/20 IT WAS MOVED BY: P. Robb
AND SECONDED BY: J. Osborne

To accept the BFARUPL By-Laws with an amendment regarding the minimum number of meetings (7) per year consistent with the changes to the PLA.

CARRIED

Board decided to leave meetings as currently scheduled – third Wednesday of every month, ten (10) per year.

6 Board Committee Report

a) Policy Committee

-The following policies were reviewed:

- a) Children and Youth Services C-3
- b) Local History C-2
- c) Proctoring C-12
- d) Information Services C-1
- e) Programming C-9
- f) Interlibrary Loan Policy C-6, Patron Self-Serve ILL Service procedure

MOTION 209/20 IT WAS MOVED BY: S. Morgan
AND SECONDED BY: P. Brandt

To accept the Interlibrary Loan Policy C-6 as amended to include Patron Self-Served ILL Service

CARRIED

-The Board members requested to add all the Library Board Policies to the Library's Website.

-W. Mueller indicated that the Patron Self-Serve ILL Service link needed to be clearer to users that are searching for the service on the Library's website. Nieves will ask staff to make the necessary changes

7 Correspondence

-Bill 132 Better for People, Smarter for Business Act, Schedule 12 and amendments to the Public Library Act

-Office of the Information and Privacy Commissioner of Ontario. 2019 Report was completed and sent

**BFARUPL Board Minutes
January 15th, 2020**

- 8 New Business/Carry Forward**
- a) February 16th 2020 Marjorie and Nieves will meet to complete the Library's Year-End
 - b) Board members discussed the request made by the Village of Burk's Falls office to release the names and addresses of patrons residing in Burk's Falls. Members agreed that such request will breach Policy B-1 Access to Information & Privacy, Procedures Section II
 - d) Family Literacy Day – Nieves informed members about the upcoming event and the continuing partnership between Early ON, Parry Sound Social Services and the Library
 - e) Organize and update Board policy binder – Cody has agreed to take on the task
 - f) The Board expressed their appreciation to Dennis Banka for attending the meetings on behalf of McMurrich/Monteith. His input will be missed.
 - g) Nieves reviewed the library membership report with the Board and agreed to send copies to each municipality to determine cost sharing for 2020.
- 9 Board Development**
- Libraries Out Loud – LITERACY BEYOND WORDS video presentation.
- 10 Next Meeting**
- The next meeting will be **February 19, 2020 at 7:00 pm**
- 11 Adjournment**
- MOTION 210/20** by R. Blakelock at 8:00 pm to adjourn.

CARRIED

Kate England

Board Chair

February 19, 2020

Date